



New Mexico Board of Bar Examiners

An Agency of the Supreme Court of New Mexico

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New Mexico July 2022 Bar Examination In-Person Testing Instructions

*****Below are the rules and instructions for the July 2022 Bar Examination. All examinees are required to read these instructions. For examinees that are retaking the exam, please be aware that there are changes from previous exam rules.*****

I. Time and Location

The July, 2022 Bar Exam will begin promptly at 9:00 a.m. and will conclude at approximately 5:00 p.m. on July 26, 2022 and begin promptly at 9:00 a.m. and will conclude at approximately 5:00 p.m. on July 27, 2022. Lunch will be on your own from 12:00 p.m. until 1:00 p.m. each day. Applicants with accommodations may have a different schedule and should refer to correspondence received from the New Mexico Board of Bar Examiners (NMBBE) for their alternate schedules.

Examinees may arrive anytime after 7:30 a.m. to begin the seating process for the exam. Upon arrival, examinees should first check in at the check-in desk. Please note that all examinees must be processed and seated no later than 8:30 a.m. each day or risk the potential of not be allowed to sit for the exam.

For all examinees, the exam will be held at the Albuquerque Convention Center, East Complex, located at 401 2nd Street, Albuquerque, NM 87102. A map is attached. There is paid parking attached to the Albuquerque Convention Center. The NMBBE does not reimburse for parking.

II. COVID Protocols

All examinees will be required to properly wear a mask at all times while in the exam building (i.e. the Albuquerque Convention Center). This requirement applies even if fully vaccinated. Examinees must wear a surgical mask, N95, or KN95 mask. Examinees shall not wear any other form of mask or have a mask that is modified, is made of fabric or mesh, or incorporates valves or vents. There will be masks available and provided if an examinee presents without a mask. Examinees should review the attached Screening Questions and contact the NMBBE, prior to the examination, if they are unable to answer 'no' to any of the questions at the time of the exam. COVID protocols may change at any time, depending on CDC recommendations and Orders of the New Mexico Supreme Court. Violation of COVID protocols will result in dismissal from the exam.

III. What you MUST bring

- a. A valid photo ID
- b. You must know your Application Number



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Clocks/Timers, Pens, Pencils, Highlighters, Scratch Paper, Ear Plugs, Cough Drops, Hand Sanitizer, Tissues, and Power Strips will be provided by the NMBBE

IV. Additional Allowed Items

- a. If an examinee has registered with ExamSoft, a laptop and power cord (Tuesday, 7/26/22 only for all examinees without accommodations). Please note, the NMBBE does not provide computers or laptops to any examinees.
- b. One mouse and/or one keyboard
- c. One beverage in a clear container with a sealable lid
- d. Jacket or sweater with no hood. Please wear layers as the NMBBE cannot control the temperature in the exam room
- e. In a clear, Ziploc type bag: credit cards, cash, keys, feminine hygiene products, medication, and eye drops
- f. Medical aids such as: a cane, crutches, walker, wheelchair, hearing aids, voice amplifier, heart monitor, insulin pump, etc. are allowed but are subject to inspection. If you have a medical aid that you are concerned about, or if your medical aid would be distracting to other examinees, please email us at info@nmexam.org prior to the exam date.
- g. Lunch: You may bring your lunch and there will be a table (non-refrigerated and non-secure) where you can leave a small lunch bag. You may also leave your lunch in your vehicle and access it during the exam. Lunch bags are subject to search. The UNM School of Law will provide lunch for 2022 UNM graduates. Registration information will follow.

V. Prohibited Items

The following items are not allowed in the exam building, as there will be no storage available for prohibited items:

- a. Cellular phone of any kind
- b. Smart watches, fitness trackers, any other form of watch, clock, or timer
- c. Any other form of technology, other than an approved laptop on Tuesday
- d. Prohibited technology includes, but is not limited to: calculators, headphones, ear buds, language translators, cameras, data storage devices, & additional monitors.
- e. Pencils, pens, highlighters, rulers, erasers, mouse pads
- f. Written materials including books, notes, scratch paper, post-its, or any other reading material
- g. Bags of any kind, including wallets, briefcases, purses, suitcases, laptop bags, or backpacks. All items must be in clear, Ziploc-type bag
- h. Hats of any kind, baseball caps, visors, scarves, sunglasses, hoods (except pre-authorized religious apparel)



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- i. Any wardrobe or jewelry that is distracting to others
- j. Any food, beverages, gum, candy, or medications (unless pre-authorized)
- k. Firearms or other weapons of any kind

VI. Prohibited Behaviors

- a. Studying in the exam building. No paper or electronic notes may be brought and/or accessed within the exam building at any time.
- b. Using your laptop computer for any non-exam purpose, such as studying, reading emails, and/or accessing the internet
- c. Removing laptop computer from exam room during the lunch break (candidates who do so must handwrite the afternoon session)
- d. Leaving the exam room or building during a session except to use the bathroom with the permission of a proctor
- e. Opening exam materials before time is called or continuing to work (type, write, or erase) after time is called
- f. Attempting to remove any of the exam materials from the exam room or attempting to record or reproduce any exam materials
- g. Copying or attempting to copy from any other person or sharing answers with another person
- h. Bringing any prohibited items into the exam building
- i. Causing a disruption or disturbance
- j. Disclosure of Test Questions and Answers. NCBE and the NMBBE strictly prohibit reproducing or disclosing any questions or answers by any unauthorized means to any person or to any public forum at any time, including after the examination, until the questions have been publicly released by NCBE or the NMBBE. This includes disclosing the substance or details of any test question fact pattern or answer, in whole or in part, by email, blogs, online social or professional networking sites, or any other unauthorized means. Disclosure of test content could result in civil liability, criminal penalties, cancellation of your test scores, denial of your bar application on character and fitness grounds, and/or disciplinary action if you have been admitted to practice law.

VII. FAQ's

A. *Can I bring my cell phone into the building and leave it with the staff/proctors?*

No. Bringing your cell phone, or any other prohibited item, may result in the item being confiscated and the applicant will be called before the Board's character and fitness committee.

B. *When will my results be received?*



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Results will be received after the NCBE and the NMBBE complete the grading process. Results are normally posted sometime in September. Please do not call or email, or ask other people to call or email, to inquire as to the status of your results. Results will be communicated when they are complete.

C. How will I know whether I passed?

The NMBBE will mail you your results. The pass list will also be posted on our website.

D. If I pass the exam, when will I be licensed?

The NMBBE does not give a timeline for completion of any applicant's licensure because the applicant must complete any necessary steps to conclude the character and fitness evaluation and the Supreme Court must approve the applicant for swearing in and signing the Roll of Attorneys.

E. What are the final steps to become a licensed attorney, after I pass the exam?

You will fill out a New Attorney Form with the NMBBE, and your name will be sent to the New Mexico Supreme Court. At this time, the Supreme Court anticipates having a required swearing in ceremony on October 13, 2022 at a to-be-determined location in Albuquerque, New Mexico. At the swearing in ceremony, you will take the Attorney's Oath and sign the Role of Attorneys. Your license will be mailed to you.

F. When will I get my wall license and/or State Bar Number?

When the wall license is ready, it will be mailed to you. Please do not contact this office or the Clerk's office seeking an update on the issuance of licenses and/or state bar numbers. We cannot arrange to expedite your licensure.

G. How will I schedule my Lyft/Uber to or from the exam if I do not have my cell phone?

Applicants who are taking Uber/Lyft should schedule transportation before leaving for the Convention center. Applicants may consider staying at one of several hotels that are walking-distance to the Convention Center. Alternatively, Applicants can order and arrange for a cab at the conclusion of each exam day.

*****Please email info@nmexam.org if you have any questions about these instructions.**

Please note that failure to adhere to these instructions or creating any disruptions with the NMBBE staff may result in dismissal from the examination, referral to the Character and Fitness Committee for further investigation based on character and fitness grounds***