



Place this completed cover sheet first in your application envelope, and then place the rest of the listed materials in order after it. This form must be filled out on the computer and then initialed by hand.

**Bar Examination Date:**

February  July Year: \_\_\_\_\_

**Bar Applicant**

(All information provided must match information on application form)

Full Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Permanent Email: \_\_\_\_\_

(.edu addresses will not be accepted)

Phone: \_\_\_\_\_

Social Security No. (last four digits): \_\_\_\_\_

Law School: \_\_\_\_\_

Law School Grad Date (mo/yr): \_\_\_\_\_

This is my first bar exam application in New Mexico:

Yes  No

This is my first bar exam in any state:  Yes  No

I am licensed in another state or have an application pending in another state.  Yes  No

List states: \_\_\_\_\_

I will use my UBE score earned in New Mexico only to apply to another UBE state, and not for licensure in New Mexico:  Yes  No

I have already taken the MPRE and had the score reported to New Mexico:  Yes: mo/yr: \_\_\_\_\_ (required)  No

I have already taken the required class in New Mexico law:

Yes: mo/yr: \_\_\_\_\_  No

This checklist only contains the items that must be submitted by the applicant in his or her initial application packet; additional documents may be required. **All forms, deadlines, and detailed instructions for bar exam applicants are online at <http://nmexam.org/bar-exam/take-the-bar-exam/process-forms-deadlines/>**

**For office use only:**

- Email
- Data
- File

**Application Fee Enclosed:** \$ \_\_\_\_\_

Paid by:  Check/Money Order  Credit Card

**Application Documents Included with This Cover Sheet, in Order** (all are required; incomplete applications will be returned):

(initial)

- \_\_\_\_\_ Application Fee, stapled to the back of this form
- \_\_\_\_\_ New Mexico Bar Licensure Application
- \_\_\_\_\_ Statistical Data Form
- \_\_\_\_\_ Three originals of the NCBE Release
- \_\_\_\_\_ Two originals of the NMBBE Release
- \_\_\_\_\_ Three Character & Fitness Forms
- \_\_\_\_\_ Credit Report
- \_\_\_\_\_ Statement of Social-Security Number
- \_\_\_\_\_ Certificates of Good Standing for all states in which licensed (if applicable, including inactive)
- \_\_\_\_\_ NCBE Number Certification
- \_\_\_\_\_ Laptop Release of Liability Form (optional)
- \_\_\_\_\_ Test Accommodation Request Forms including current documentation of disability (required if requesting accommodations for disability; if not requesting accommodations, mark N/A)

**Instructions to the Applicant:**

1. All application documents must be typed, except for notary information, which may be hand-written, and signatures or initials. All notarizations and signatures must be hand-signed originals.
2. Do not staple, tab, bind, or paperclip any part of the application materials or forms except where instructed to do so.
3. You must answer all questions completely and make answers as specific as possible.
4. Where a question does not apply to you, you must answer "n/a" or "not applicable." Do not leave any section blank.
5. On the New Mexico Bar Licensure Application, you are expected to provide full answers within the body of the application and where specified. You may not state "see attached" or similar, unless the attachment contains additional information not specifically requested in the application form.
6. You may include additional information or explanation in an addendum or addenda, which must be clearly marked as such and signed and dated.
7. If information becomes available subsequent to the date of your application, you must supplement the application as soon as that information becomes known to you and prior to your admission.