



ONE-TIME CREDIT CARD PAYMENT AUTHORIZATION FORM

Only required when not paying by personal or cashier's check or money order.

Sign and complete this form to authorize the NM Board of Bar Examiners (NMBBE) to make a one-time charge to your credit card account listed below for fees charged by the Board. Please include this form with your application for admission by bar examination, reciprocal admission on motion, reinstatement to active status in the State Bar of New Mexico, or request for other services, and mail, email, or fax it to the NMBBE at the address above. The NMBBE does not accept debit card payments.

By signing this form you give the NMBBE permission to charge your account for the amount indicated below **plus a 3% convenience fee** upon receipt of this form. This permission is for this single transaction only. The NMBBE will not maintain an electronic record of this transaction and will destroy this authorization form when the funds are credited to its checking account.

I, _____ (name as it appears on the credit card) authorize the NM Board of Bar Examiners to charge my credit card account in the amount listed below, **plus a 3% convenience fee** upon receipt of this form. If my credit card payment is rejected by the card company or bank, I understand that I will have to remit payment in the form of a money order or cashier's check and may be assessed a late fee. If the credit card payment is rejected after the last filing deadline for the bar exam for which I am applying, I understand that my application will not be accepted for that bar exam.

Applicant's Name (if different from Cardholder's): _____

Amount of Charge: _____ (plus 3% convenience fee)

Cardholder Name (as it appears on the card): _____

Billing Address: _____

Phone Number: _____ **Email:** _____

Account Type: Visa MasterCard AMEX Discover

Credit Card Number: _____ **Expiration Date:** _____

I authorize the NM Board of Bar Examiners to charge my credit card according to the terms outlined above. This payment authorization is for the amount indicated above and is valid for a one time use only. I certify that I am an authorized user of this credit card and I will not dispute the payment with my credit card company or bank, so long as the transaction corresponds to terms indicated in this form.

SIGNATURE: _____ **DATE:** _____