



New Mexico UBE Transfer Cover Sheet

Place this completed checklist first in your application envelope, and then place the rest of the listed materials in order after it. This form must be filled out on the computer and then initialed by hand.

UBE Examination Date:

February July Year: _____

Bar Applicant

Full Name: _____

Mailing Address: _____

Email: _____

Phone: _____

Social Security No. (last four digits): _____

Law School: _____

Law School Grad Date (mo/yr): _____

This is my first bar application to New Mexico: Yes No

I am licensed in another state or have an application pending in another state: Yes No

List states: _____

I have already taken the MPRE and had the score reported to New Mexico: Yes: mo/yr: _____ No

I have already taken the required class in New Mexico law: Yes: mo/yr: _____ No

Application Fee Enclosed: \$ _____

Paid by: Check/Money Order Credit Card

Application Documents Included with this Checklist, in Order (all are required; incomplete applications will be returned):

(initial)

_____ Application fee, stapled to the back of this form

_____ Character and Fitness Application and any additional documents required as part of that form (filled out on the NCBE website, then printed and executed – two originals)

_____ Statistical Data Form

_____ Statement of Social-Security Number

_____ Two originals of the NMBBE Release

_____ Certificates of Good Standing and Disciplinary Board Letters (only if applicable, alphabetical by state)

_____ Credit Report

_____ Character & Fitness Forms

Instructions to the Applicant:

1. UBE transfer applicants undergo a complete character and fitness evaluation; as a result, applications will take several months to investigate and evaluate. Please plan accordingly.
2. All application documents must be typed, except for notary information, which may be hand-written, and signatures or initials. All notarizations and signatures must be hand-signed originals.
3. Do not staple, tab, bind, or paperclip any part of the application materials or forms.
4. You must answer all questions completely and make answers as specific as possible.
5. If information becomes available subsequent to the date of your application, you must supplement the application as soon as that information becomes known to you and prior to your admission.
6. This checklist only contains the items that must be submitted by the applicant in his or her complete application packet. Visit <http://nmexam.org/bar-exam/transfer-ube-score/ube-transfer-process-forms/> for all remaining required items.

For office use only:

- Email
- Data
- LTR
- File
- NCBE