



REINSTATEMENT INSTRUCTIONS

In order to apply for reinstatement to the New Mexico Bar, you will need to submit:

1. One copy of the application signed and notarized in the original. This application must be completed in its entirety with complete addresses for past employers and references. Your New Mexico Bar number must be included on the first page.
2. One copy of the Statement of Social-Security Number, signed and dated, in the original.
3. Two copies of the release form for the NM Board of Bar Examiners signed and notarized in the original.
4. Three copies of the release form for the National Conference of Bar Examiners signed and notarized in the original.
5. A check, money order, or Credit Card Authorization form, made out for \$350.00 payable to the NM Board of Bar Examiners.
6. A copy of your credit report printed within 30 days of submitting the application. You can obtain a free credit report at www.annualcreditreport.com (available every 12 months).
7. Have your fingerprints taken and have your FBI and State Criminal Identification Record submitted to this Board. Instructions are available on our website.
8. Mail the documents to New Mexico Board of Bar Examiners, 9420 Indian School Road NE, Albuquerque, NM 87112.

State Bar Dues

Your application will **not** be processed if you still owe State Bar dues or have CLE deficits. If you are not sure, you may call the State Bar at 505-797-6000 to check your dues account.

CLE Requirements

Once you have been reinstated to active status, you are expected to complete all the CLE requirements for that calendar year. The CLE requirements are not pro rated or waived, even if there is only one month left in the year. For more information about your CLE requirements, please contact Anita Otero at 505- 821-1783 or ajotero@nmmc.org